



Public Works Department 970-728-2177 Phone
P.O. Box 397
Telluride, CO 81435

Right of Way Obstruction Permit Instructions

Applications to be submitted at least 48 hours prior to the requested obstruction date.

Project Address:

You are requesting a permit from the Town of Telluride to obstruct a Town right of way. Please be advised that this procedure includes a staff review of the requested obstruction. Your patience with the process will be greatly appreciated. Please complete the following steps:

1. Fill in the application form, submit a plan view showing the location and size of the requested obstruction, and an accurate timeline for the requested obstruction. Please return these items to the Public Works Department located at 1370 Black Bear Road in Telluride.

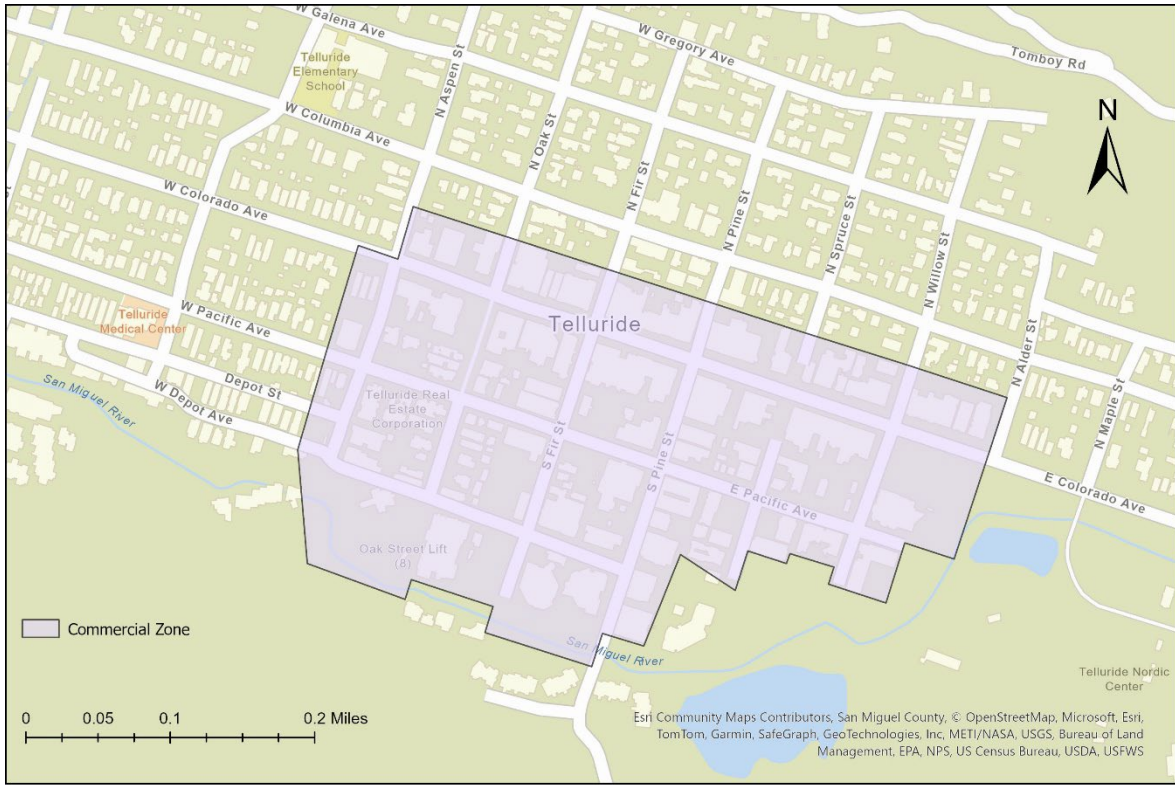
The fee schedule is based on the location, size and duration of the requested obstruction. The applicable fees are as follows (see attached map) and staff will calculate the appropriate fee:

Commercial Zone

\$0.50 per square foot of obstruction per day

Residential Zone

\$0.35 per square foot of obstruction per day



2. Upon permit application approval and prior to permit issuance, the applicant will provide the Public Works Department with **proof of insurance**. Approval and issuance of the permit is strictly contingent upon the Owner obtaining a certificate signed by a qualified agent of an insurance company licensed in Colorado evidencing the existence of a valid and effective policy of general liability insurance for personal injury and property damage with minimum limits of three hundred fifty thousand dollars (\$350,000) for any one person and for any injury to two or more persons in any single occurrence, the sum of nine hundred ninety thousand dollars (\$990,000), naming the Town of Telluride as additional insured, and including the limits of the policy, the policy number, the name of the insured, the effective date and expiration date of the policy.

3. The Right of Way Obstruction Permit fee calculation is based on the location of the proposed obstruction, the size of the proposed obstruction, and the duration of the proposed obstruction.

The fee calculation for the proposed obstruction is:

<u>Location Rate</u>	<u>Size of Obstruction</u>	<u>Duration of Obstruction</u>
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Calculation of Fee:

4. **Complete the following:**

- Plan Sheet showing location of obstruction.
- Traffic Control Plan (examples provided on the Town website – you may modify as needed).
- Notifications to neighbors.
- 72-hour notification for parking restrictions (if applicable).
- Certificate of Insurance naming Town as additionally insured.
- Provide a written plan for cleaning up the area of obstruction.
- Applications to be submitted at least 48 hours prior to the requested obstruction date.
- Town of Telluride Business License Number: _____
- Building Permit Number: _____
- Address of Project: _____
- Applicant / Organization: _____
- Contact Person (if different): _____
- Phone Number(s): _____
- Mailing Address: _____
- Email Address: _____

5. **Describe the obstruction – what type of work will be done:**

6. **Date(s) and time(s) of the requested right of way obstruction:**

Date(s)

Time(s) (indicate a.m. or p.m.)

_____	_____
_____	_____
_____	_____
_____	_____

7. **Indemnification must be signed for the application to be processed.**

I hereby agree to indemnify THE TOWN OF TELLURIDE, its officers, agents, and employees, and to hold them harmless as to any claim, liability, or damages, including attorney fees and court costs, arising out of, or directly or indirectly resulting from the above obstruction.

Applicant

Date

APPROVED BY:

Street Superintendent

Date

OR

Town Engineer

Date
