



Town of Telluride Parks & Recreation Department  
 P.O. Box 397 (970) 728-2173  
 Email: [rmcgovern@telluride-co.gov](mailto:rmcgovern@telluride-co.gov)

**TOWN PARK POOL AREA RENTAL REQUEST**

- **Rental Rate: 1 pool = \$115.00/hour / 2 pools = \$165.00/hour**
- **Reservations must take place either directly before or after public hours**
- **Reservations may take place between 8:00am – 8:00pm**
- **Availability is based on the schedule of pool staff & all Town Park facilities**
- Applicant must be at least 18 years old
- Applications must be complete (includes pool rental form, fee & deposit check)
- Applications are only accepted during the current year, starting the last Monday in April & must be submitted at least two weeks prior to the requested date
- Applications are considered on a first come first served basis, recognizing historic uses in Town Park
- Rental rates are for groups of 75 people or less
- Groups over 75 people will be considered on a case by case basis with a custom hourly rate

**Pool Requested:** \_\_\_\_\_ (Options: Lap Pool, Family Recreation Pool, or Both Pools)

**Date Requested:** \_\_\_\_ / \_\_\_\_ / \_\_\_\_ **Start Time:** \_\_\_\_\_ AM / PM - **End Time:** \_\_\_\_\_ AM / PM

**Organization (If applicable):** \_\_\_\_\_ **Applicant:** \_\_\_\_\_

**Mailing Address:** \_\_\_\_\_ **Email:** \_\_\_\_\_

**Day Phone #:** \_\_\_\_\_ **Cell Phone #:** \_\_\_\_\_

**Briefly describe your event:** \_\_\_\_\_

**How many people are you expecting?** \_\_\_\_\_

**Will there be music?** Yes / No Live \_\_\_\_\_ Amplified \_\_\_\_\_

**Will you erect any temporary structures?** Yes / No If yes, please provide set-up plan & schedule.

**Will any food, merchandise, or services be sold?** Yes / No If yes, please provide a detailed description.

**Will a fee or donation be collected?** Yes / No If yes, please provide a detailed description.

**Detailed Descriptions (if applicable for the above questions):** \_\_\_\_\_

**CLEAN-UP DEPOSIT CHECK:**

Please submit a check payable to the “Town of Telluride” with your reservation form for:

**\$50.00 for groups under 50 people OR \$250.00 for more than 50 people**

Note: Please include a self-addressed stamped envelope with your deposit. **If no envelope is provided, your check will be torn up after your event** if the requirements of this Agreement and the terms of the Reservation Request on the other side of this form are fulfilled as stated.

**CLEAN-UP CHECKLIST:**

- |                    |                         |       |  |
|--------------------|-------------------------|-------|--|
| <i>Pool:</i> _____ | Pick up all trash       | _____ | Replace all equipment in original location |
| _____              | Check grass areas       | _____ | Remove signs & decorations                 |
| _____              | Wipe down picnic tables |       |  |

**Please read the following conditions for use and sign below.**

- Open containers of alcohol are prohibited within the fenced area of the Town Park Pool
- Glass is not permitted
- Group is responsible for cleanup
- Motorized vehicles are not allowed on the grass or pathways and must park in designated areas
- Landscape or facility damage will be billed to event organizers at replacement costs plus 15%
- Signage shall comply with all applicable Town policies
- Commercial advertisements, commercial logos, web addresses, and so forth are not allowed
- Attaching signs, decorations, etc to trees is prohibited
- Tents or other temporary structures may not be placed without obtaining permission first
- Liability insurance coverage paid for by the user may be required depending on the type of reservation
- A Town of Telluride business license may be required depending on the type of reservation
- Vending shall comply with Town regulations
- No person shall use this property for business purposes or monetary gain, unless approved
- User shall release the Town from any liability and holding the Town of Telluride harmless from any claims resulting from leased premises during the term of use
- User has inspected the premises and agrees to accept premises in such condition at the time of the use
- Fires are prohibited
- Pets are not allowed in the Town Park Pool Area; service animals are an exception
- Event shall comply with Town noise ordinances
- Applicant and all attendees shall comply with all Town of Telluride Rules, Regulations, and Ordinances, as well as Town Park Pool Rules

*I have read and fully understand all information on the Town Park Pool Area Reservation Request. As the designated individual or representative of the organization or group listed below, I state that this organization or group will not hold the Town of Telluride, the Parks & Recreation Department, or Board or any Town personnel responsible for any accident or injury which may occur during use of the Town Park. I further understand that the use conditions and clean-up checklist must be adhered to.*

**Applicant's Name:** \_\_\_\_\_ **Event Date:** \_\_\_\_\_

**Applicant's signature:** \_\_\_\_\_

**STAFF:** **Tentative in ANet:** \_\_\_\_\_ **Date and Time of Clean-up Inspection:** \_\_\_\_\_

**Reserved in Anet:** \_\_\_\_\_ **Deposit rec'd:** \_\_\_\_\_ **Rental Fee rec'd:** \_\_\_\_\_

**Event approved by Parks & Recreation Director:** \_\_\_\_\_

**Copy emailed:** \_\_\_\_\_

**Staff Comments:** \_\_\_\_\_

\_\_\_\_\_

**Date deposit check ripped up / sent back:** \_\_\_\_\_