



Town of Telluride Parks & Recreation Department
 P.O. Box 397 (970) 728-2173
 Email: rmcgovern@telluride-co.gov

2019 TOWN PARK POOL AREA RESERVATION REQUEST

- **Rental Rate: 1 pool = \$100.00/hour / 2 pools = \$140.00/hour**
- **Reservations must take place either directly before or after public hours**
- **Reservations may take place between 8:00am – 8:00pm**
- **Availability is based on the schedule of pool staff & all Town Park facilities**
- Applicant must be at least 18 years old
- Applications must be complete (includes pool rental form, fee & deposit check)
- Applications are only accepted during the current year, starting the first Monday in May & must be submitted at least two weeks prior to the requested date
- Applications are considered on a first come first served basis, recognizing historic uses in Town Park
- Rental rates are for groups of 75 people or less
- Groups over 75 people will be considered on a case by case basis with a custom hourly rate

Pool Requested: _____ (Options: Lap Pool, Family Recreation Pool, or Both Pools)

Date Requested: ____/____/____ **Start Time:** _____ AM / PM - **End Time:** _____ AM / PM

Organization (If applicable): _____ **Applicant:** _____

Mailing Address: _____ **Email:** _____

Day Phone #: _____ **Cell Phone #:** _____

Briefly describe your event: _____

How many people are you expecting? _____

Will there be music? Yes / No Live _____ Amplified _____

Will you erect any temporary structures? Yes / No If yes, please provide set-up plan & schedule.

Will any food, merchandise, or services be sold? Yes / No If yes, please provide a detailed description.

Will a fee or donation be collected? Yes / No If yes, please provide a detailed description.

Detailed Descriptions (if applicable for the above questions): _____

CLEAN-UP DEPOSIT CHECK:

Please submit a check payable to the “Town of Telluride” with your reservation form for:

\$50.00 for groups under 50 people OR \$250.00 for more than 50 people

Note: Please include a self-addressed stamped envelope with your deposit. **If no envelope is provided, your check will be torn up after your event** if the requirements of this Agreement and the terms of the Reservation Request on the other side of this form are fulfilled as stated.

CLEAN-UP CHECKLIST:

- | | | |
|--------------|-------------------------------|--|
| <i>Pool:</i> | _____ Pick up all trash | _____ Replace all equipment in original location |
| | _____ Check grass areas | _____ Remove signs & decorations |
| | _____ Wipe down picnic tables | |

Please read the following conditions for use and sign below.

- Open containers of alcohol are prohibited within the fenced area of the Town Park Pool
- Glass is not permitted
- Group is responsible for cleanup
- Motorized vehicles are not allowed on the grass or pathways and must park in designated areas
- Landscape or facility damage will be billed to event organizers at replacement costs plus 15%
- Signage shall comply with all applicable Town policies
- Commercial advertisements, commercial logos, web addresses, and so forth are not allowed
- Attaching signs, decorations, etc to trees is prohibited
- Tents or other temporary structures may not be placed without obtaining permission first
- Liability insurance coverage paid for by the user may be required depending on the type of reservation
- A Town of Telluride business license may be required depending on the type of reservation
- Vending shall comply with Town regulations
- No person shall use this property for business purposes or monetary gain, unless approved
- User shall release the Town from any liability and holding the Town of Telluride harmless from any claims resulting from leased premises during the term of use
- User has inspected the premises and agrees to accept premises in such condition at the time of the use
- Fires are prohibited
- Pets are not allowed in the Town Park Pool Area; service animals are an exception
- Event shall comply with Town noise ordinances
- Applicant and all attendees shall comply with all Town of Telluride Rules, Regulations, and Ordinances, as well as Town Park Pool Rules

I have read and fully understand all information on the Town Park Pool Area Reservation Request. As the designated individual or representative of the organization or group listed below, I state that this organization or group will not hold the Town of Telluride, the Parks & Recreation Department, or Board or any Town personnel responsible for any accident or injury which may occur during use of the Town Park. I further understand that the use conditions and clean-up checklist must be adhered to.

Applicant's Name: _____ **Event Date:** _____

Applicant's signature: _____

STAFF: Tentative in MAX: _____ Date and Time of Clean-up Inspection: _____

Reserved in MAX: _____ Deposit rec'd: _____ Rental Fee rec'd: _____

Event approved by Parks & Recreation Director: _____

Copy emailed: _____

Staff Comments: _____

Date deposit check ripped up / sent back: _____